

POLICIES



- Children must be escorted in and out of the studio before and after class.
 - No children at any time are permitted in the parking lot without adult supervision.
- NO EXCEPTIONS!!!**

- Please keep noise to a minimum in the studio and waiting room areas while classes are in progress.
- Please do not open the door to the classroom while class is in session. Doing this interrupts class time and is extremely distracting to young dancers. If you need assistance please talk to the secretary or knock on the door first. Thank you.

Class arrivals

- For respect of all students and instructors each class must start on time.
- All students must be dressed in proper dance attire and proper shoes 5 minutes before class starts.
- The studio door will open 10 minutes before the first class of the day.

Payments

- Payments are due by the 1st of every month, unless arrangements are made otherwise in advance.
- There is a \$10.00 late fee for any payment made after the 10th day of month.
- There will be a \$20.00 Return Check fee
- Only cash will be accepted after a check has been returned
- Number of class weeks varies from month to month. Payments are based on a 36 week dance year.
- Tuition payments are divided into nine monthly payments.

Parent Concerns or Comments

- It is very important for a parent and teacher to work together to reach the child's fullest potential. We encourage communication between teacher and parent. Please feel free to come to us with any questions or concerns.

Water and Snacks

- Water bottles are welcome in class unless they become a distraction.
- Snacks may be eaten in the waiting room. **-NO GUM allowed in the class room at anytime.**

No Destruction of property

- Parents are responsible for your children's behavior at all times. If there is any destruction of property, you the parent will be held responsible for any damages to the property damaged by your child.

Attendance

- In order to progress as a dancer regular attendance is encouraged. Teachers reserve the right to withhold a child from the spring recital if irregular attendance inhibits the child from learning the recital routine.

Dress Code: Dress code must be followed at all times for the safety of the dancer

- **Dress code must be followed at all times for the safety of the dancer**
 - All dancers must wear a leotard.
 - 1. Students may not participate in class if dress code is not followed.** Students have a two week time period to purchase correct dress code attire.
 - If dress code is not followed after two week grace period dancer **will not** be permitted to participate in class.
 - Pony tail holders are provided as a courtesy. Please do not abuse this!
 - No jewelry- Small studs only.
 - Students may wear leotard with bare legs for all classes except Ballet.
- Effective Summer Session 2010 all students will be required to wear black leotards only.

Discipline Policy

- Because we want dance class to be full of fun we encourage enthusiasm, excitement, playfulness and laughter. Our teachers implement the discipline policy if a child's behavior interferes with the learning or safety of the child or others in the classroom. Our discipline policy is as follows:
 - Verbal Warning to stop behavior
 - Verbal Warning- the child will be told if behavior continues he/she will have a time out
 - Time out
 - Child must leave classroom for a short time

Cleanliness of the Studio

- All students and parents are required to pick up after themselves and to leave the waiting room, dressing room, studio and restroom neat and orderly. Toys and books should be returned to proper place.

Norwalk Dance Center, LLC is not responsible for lost or stolen items. Do not bring valuables to the studio.